

## Summary of H2Ohio Recordkeeping Requirements

### **VNMP Implementation – All Participants**

1. The date of the application of nutrients
2. The place of application of nutrients
3. The number of acres applied
4. The rate of application of nutrients
5. The total amount of nutrients applied, by weight or volume
6. An analysis of the nutrients applied
7. The name of the individual who applied the nutrients
8. The name of the certificate holder, if applicable
9. The soil conditions at the time of the application
10. The type of application method (soil injected, incorporated, surface, etc.)
11. The weather conditions at the time of application, including temperature and precipitation
12. The weather forecast for the day following application
13. For surface application only, whether the land at the time of application was frozen and/or snow covered.
14. Complete VNMP Implementation Verification Form

### **VRT Phosphorus Placement**

1. Everything listed under VNMP Implementation plus provide geo-referenced as-applied nutrient application map to SWCD for review annually
2. Complete VRT Phosphorus Placement Verification Form

### **Subsurface Phosphorus Placement**

1. Everything listed under VNMP Implementation plus provide SWCD with documentation of how the nutrient placement was accomplished (nutrient application equipment, custom applicator, proposed ag retailer)
2. Complete Subsurface Phosphorus Placement Verification Form

### **Manure Incorporation**

#### ***Preparation***

1. Provide a manure application plan detailing the fields where application will be completed which includes crop rotation, application timing, application rates, application methods, any required setbacks, and a representative manure analysis
2. Obtain approval (confirmation) of the manure application plan from the SWCD

#### ***Application***

1. Notify the SWCD 24 to 48 hours prior to manure application
2. Follow applicable guidelines and setbacks for manure application set forth in Ohio NRCS 590 Standard Nutrient Management
3. Manure application must be consistent with any other applicable permits or local requirements
4. Obtain a copy of the weather forecast for the day and location of each manure application
5. Incorporate surface applied manure within 24 hours of manure application
6. Provide a copy of the manure application records, manure analysis, and weather forecast to the SWCD for review annually
7. Complete Manure Incorporation Verification Form

### **Conservation Crop Rotation – Forage**

1. Provide acres and field maps of forage established
2. Provide seed tags (including: % purity, % germ., % weed seed, Ohio noxious weed content) for forages
3. Complete Conservation Crop Rotation Verification Form

### **Conservation Crop Rotation – Small Grains**

1. Provide acres and field maps where small grain and subsequent cover crop or double crops are established
2. Provide seed tags (including: % purity, % germ., % weed seed, Ohio noxious weed content) and bills for the cover crop or double crop
3. Complete Conservation Crop Rotation Verification Form

### **Overwintering Cover Crop**

1. Provide acres and field maps where cover crop is established, as well as planting date
2. Provide seed tags or seed tests (including: % purity, % germ., % weed seed, Ohio noxious weed content) and bills for the cover crop
3. Complete Overwintering Cover Crop Verification Form

### **Drainage Water Management**

1. Provide tile maps and any necessary written permissions from upstream landowners
2. Install structure per provided design
3. Manage structure in accordance with provided management plan and provide documentation annually for three years
4. Complete DWM Verification Form

### **Practice Documentation Submission**

#### **Due by the end of August**

- VNMP Implementation Documentation\*
- VRT Phosphorus Placement\*
- Subsurface Phosphorus Placement\*
- Manure Incorporation\*\*

#### **Due by the end of October**

- Overwintering Cover Crops\*\*
- Small Grains\*\*
- Forage\*

*\*Practice payment may be issued as soon as all required documentation is reviewed by SWCD staff and the payment has been approved by the SWCD Board*

*\*\* All required documentation must be reviewed by SWCD staff, then the payment may be approved by the SWCD Board **after March 15<sup>th</sup>**.*

**All practice Verification Forms, BMP Sheets, optional Recordkeeping Forms, and other helpful links can be found on our website's H2Ohio page:**

**<http://www.woodswcd.com/h2ohio.html>**

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Hours: M-F 8:00am-4:30pm**

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