

**WOOD SOIL & WATER CONSERVATION DISTRICT  
1616 EAST WOOSTER STREET, SUITE 32  
BOWLING GREEN, OH 43402**

**REGULAR BOARD MEETING  
October 16, 2020**

The meeting was called to order at 8:02 AM by Chairman, Lee E. Sundermeier.

The meeting was conducted via Zoom with access available to the public through a link per the temporary resolution for conducting public meetings during the current global pandemic.

**ATTENDANCE**

**Board of Supervisors**

Lee E. Sundermeier, Chairman – Present  
Bernard Scott, Vice-Chairman– Present  
Kris Swartz, Fiscal Agent – Present  
Ron Snyder, Secretary - Present  
Dylan Baer, Member-Present

**NRCS Staff**

Becky Duncan – Present  
Kelly Copeland – Present

**SWCD Staff**

Jim Carter – Present  
Jeremy Gerwin – Present  
Beth Landers – Present  
Julie Lause - Present  
Beth Ann Keller - Present

**Guests**

Annette Rader, District CPA Radel, Smith & Associates  
Logan Riker- Chamberlain, Supervisor Elect  
Matt Davis, Supervisor Elect

Kris moved to approve the agenda. Bernie seconded. Motion carried. Roll Call: Lee - yes, Dylan - yes, Bernie - yes, Ron - yes, Kris- yes.

The ODA monthly update was shared. It included the Ohio Salary Summary. Jim is to request an Area 1 salary summer for comparison.

Staff calendar was reviewed. (attached)

Bernie move to file the special meeting minutes. Kris seconded. Motion carried. Roll Call: Ron – yes, Lee - yes, Dylan - yes, Bernie - yes, Kris- yes, Lee – yes.

Kris moved to file regular meeting minutes. Dylan seconded. Motion carried. Roll Call: Bernie – yes, Lee - yes, Dylan - yes, Kris- yes, Ron - yes.

Annette presented the September treasurer’s report. The following balances were presented as of September 30, 2020. District Checking account \$ 284,772.38, District STAR Ohio \$293,507.27, District Special Fund \$281,303.73 Ditch Account \$118,119.30 SWAT Special Fund \$20,786.54, SWAT STAR Ohio \$44,220.52, WLEB –PP \$9,919.85, and WLEB-PP STAR Ohio \$5,096,847.54. Jim presented the leave balances and financial obligation. Bernie moved to file the treasurer’s report. Kris seconded. Motion carried. Roll Call: Lee - yes, Dylan - yes, Bernie – yes, Kris- yes, Ron - yes.

Jim reported that he talked with the project leaders for the Elwin/Dunipace Ditch #1774. Collection is to begin next week. Kris noted that Wood County offers the private ditch clean-outs unique to other counties where it is a petitioned process.

Jim reported that the Mercer Road Ditch is complete without the leveling. Payment is included in the bills to be paid.

Jim reported that \$336,960.00 was transferred on October 15 from STAR-Ohio WLEB PP to the checking WLEB PP for WLBP banker district payments.

Kris moved to approve the hire of Sarah St. John as full time District Technician at the rate of \$21.00 with health benefits with a review in 90 days. Start date is November 2, 2020. Dylan seconded. Motion carried. Roll Call: Lee - yes, Bernie – yes, Dylan - yes, Kris- yes, Ron - yes.

SWAT Special Fund and STAR-Ohio accounts are to remain open. SWAT position will not be refilled at the time. Bernie moved to approve. Dylan seconded. Motion carried. Roll Call: Dylan - yes, Kris- yes, Lee - yes, Bernie – yes, Ron - yes.

Becky reported that the SWAT agreement only allows reimbursement for EQIP and CSP. Field checks will need completed and can be done by current staff.

Jim reviewed his activity report. (attached)

Becky reviewed the activity report. (attached)

Becky noted that 126 CRP contracts expiring in 2021.

Jeremy requested payment on two completed WLBP agreements for years one and two. Ron moved to approve payment. Kris seconded. Motion carried. Roll Call: Kris- yes, Lee - yes, Bernie – yes, Dylan - yes, Ron - yes.

Jeremy reviewed his activity handout noting that it was a busy drill rental season and topo surveys and design for private drainage tile projects. (attached)

Julie requested to approve the price of \$8 for the 4” stainless steel animal guards and the current items for sale price list. Kris moved to approve. Dylan seconded. Motion carried. Roll Call: Kris- yes, Lee - yes, Bernie – yes, Ron – yes, Dylan - yes.

Julie presented the CRP forbs sale summary. 90 flats were sold. Bostdorff Greenhouse Acres partnered with Wood SWCD and multiple districts for help fulfill contract obligations. (attached)

Julie presented the order form for the conservation windbreak orders. To help producers fulfill CRP contract obligations, a separate order form is offered. Deadline to order windbreak seedlings is November 2.

Julie reported that she is revising the regular tree seedling sale order form.

Julie reported that she submitted a letter of support for BASF plant science certification. (attached)

Julie reported that a 2020 Supervisor Election Survey was sent out requesting comments from the board and staff. She asked that comments be sent to her by next week to be included in the survey.

Julie requested signatures on nine CREP Agreements. Bernie moved to sign agreements. Kris seconded. Motion carried. Roll Call: Dylan - yes, Ron – yes, Kris- yes, Lee - yes, Bernie – yes.

Julie reported that the state Envirothon zoom meeting is Wednesday, October 21 with the Area 1 educators scheduled to meet in person either outdoors at Carter Park or in the district conference room following the Envirothon meeting; weather dependent. Beth is the Envirothon contact for the district.

Julie reported that she created a soil video for Perrysburg Middle School. It is posted to the district YouTube channel. 42 views as of this date.

Julie and Beth requested that the supervisors provide photos or trivia questions relevant to the district activities to use in a social media promotion to give away the excess t-shirts and hats.

Julie reviewed her activity report. (attached)

Beth presented the current list for signed H2Ohio agreements.

Beth provided a Power Point step-by-step explanation of reviewing a voluntary nutrient management plan (VNMP) needed for approving H2Ohio agreements. (attached)

Beth noted that 4R cooperative VNMPs will be reviewed by ODA when ten complete contracts are submitted. Beth and Beth Anne are reviewing plans for fall fertility work first.

Beth noted that new Tri-State Fertility Regulations begin January 2021.

Beth presented a Power Point on grant status updates. (attached)

Beth noted that 319 grants require 40% cash match and an approved watershed action plan.

Beth reviewed her activity report. (attached)

Beth Anne reviewed her activity report. (attached)

Beth Anne noted that the pollution complaints were not violations.

Two Minute Drill.

Julie: Looking forward to her next road trip.

Jim: Asked everyone to remind their neighbors and friends with H2Ohio agreements that the seeding date is passed (October 15) and it is a firm deadline.

Bernie: Two grandsons are playing in high school championship football games and they have tickets.

Lee: Wished everyone a good weekend with good hunting. Mother Nature may just flip a switch.

Kris moved to approve the bills to be paid, sign the minutes, and the financial reports. 11 district bills totaling \$5,606.55; two ditch payments totaling \$12,888.81; six Special Fund bills totaling \$2,143.45. Bernie seconded. Motion carried. Roll Call: Dylan - yes, Kris- yes, Lee - yes, Bernie – yes, Ron - yes.

The next regular board meeting will be Friday, November 20, 2020 at 8:00 AM via Zoom and in office.

Being no further business, Kris moved to adjourn the meeting. Bernie seconded. Motion carried. Roll call: Lee-yes, Ron-yes, Dylan- yes, Bernie-yes, Kris-yes. Meeting adjourned at 10:16 AM.

Respectfully submitted by Julie Lause, \_\_\_\_\_.

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Lee E. Sundermeier, Chairman

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Ron Snyder, Secretary