

**WOOD SOIL & WATER CONSERVATION DISTRICT
1616 EAST WOOSTER STREET, SUITE 32
BOWLING GREEN, OH 43402**

**SPECIAL BOARD MEETING
March 10, 2020**

The meeting was called to order at 1:30 PM by Chairman, Lee E. Sundermeier.

ATTENDANCE

Board of Supervisors

Lee E. Sundermeier, Chairman – Present
Bernard Scott, Vice-Chairman– Present
Kris Swartz, Fiscal Agent – Present
Ron Snyder, Secretary - Present
Dylan Baer, Member-Present

SWCD Staff

Jim Carter – Present
Jeremy Gerwin – Present
Beth Landers – Present
Julie Lause - Present
Abby Wensink – Present

Guest

Jeff Ankney – ODA Program Specialist

Motion to approve agenda: Ron, second Bernie. Motion passed

Review and discussion of all job descriptions for the purpose of updates and corrections. Also, create job descriptions for H2Ohio Technician and District Technician. The board received hard copies of current descriptions and draft versions for new and revised positions.

All job descriptions to include promote healthy soils and water quality. Remove Supervision and Guidance through Equal Opportunity employment. This is to be included in Policy and Procedures. H2Ohio Technician is a 5 year grant funded for advertisement.

Kris made the motion for executive session to discuss compensation at 3:47p.m. Dylan second. Roll call; Bernie –yes, Kris -yes, Dylan-yes, Ron-yes, Lee –yes. Jeff and Jim invited to executive session.

At 4:56 p.m. Lee called regular meeting back to order

Kris moved for the following adjustments in hourly rates effective next payroll date:

Jim Carter \$34.50 from \$32.89 a \$1.61 increase

Jeremy Gerwin \$25.00 from \$23.90 a \$1.10 increase

Julie Lause \$22.50 from \$21.53 a \$.97 increase

Beth Landers \$25.75 from \$24.74 a \$1.01 increase

Abby Wensink \$22.50 from \$20.80 a \$1.70 increase with an additional \$.50 increase when passing TDP course

Ron seconded. Motion passed.

H2Ohio Technician hourly salary range of \$15.00 to \$18.00 with benefits. Ron moved to approve salary range and benefits. Kris seconded. Motion passed.

District Technician hourly salary range of \$18.00 to \$22.00 with benefits. Dylan moved to approve the salary range and benefits. Kris seconded. Motion passed.

Bernie move to adjourn. Ron seconded. Motion passed. Meeting adjourned at 5:08 p.m.

Respectfully submitted by Jim Carter, _____.

Lee E. Sundermeier, Chairman

Ron Snyder, Secretary