

**WOOD SOIL & WATER CONSERVATION DISTRICT
1616 EAST WOOSTER STREET, SUITE 32
BOWLING GREEN, OH 43402**

**REGULAR BOARD MEETING
July 15, 2020**

The meeting was called to order at 8:03 AM by Chairman, Lee E. Sundermeier.

The meeting was conducted via Zoom with access available to the public through a link per the temporary resolution for conducting public meetings during the current global pandemic.

ATTENDANCE

Board of Supervisors

Lee E. Sundermeier, Chairman – Present
Bernard Scott, Vice-Chairman– Present
Kris Swartz, Fiscal Agent – Present
Ron Snyder, Secretary - Present
Dylan Baer, Member-Present

NRCS Staff

Becky Duncan – Present
Kelly Copeland – Present

SWCD Staff

Jim Carter – Present
Jeremy Gerwin – Present
Beth Landers – Present
Julie Lause - Present
Abby Wensink – Present
Beth Ann Keller -Absent

Guest

Jim Carter (former Wood County Commissioner), Henry Wood Sportsmans Alliance

Bernie moved to approve the agenda. Dylan seconded. Motion carried.

Jim Carter read the mission of the Henry Wood Sportsmans Alliance and provided brochures. He gave an update on the current programs. \$10,000 is set aside for projects. Interested parties should complete an application for potential funding of a project. Lee asked that Abby be the contact person for the district. Jim exited at 8:30 AM.

No correspondence was shared. Staff calendar was reviewed. (attached)

Kris moved to file regular meeting minutes. Bernie seconded. Motion carried. Roll Call: Lee - yes, Kris- yes, Dylan - yes, Bernie - yes, Ron - yes.

Jim and Kris presented the June treasurer's report. The following balances were presented as of June 30, 2020. District Checking account \$ 266,117.51, District STAR Ohio \$293,266.33, District Special Fund \$317,440.20, Ditch Account \$168,494.88, SWAT Special Fund \$13,569.29, SWAT STAR Ohio \$69,177.18, WLEB –PP \$9,919.60, and WLEB-PP STAR Ohio \$5,092,663.68. Kris noted that the state fiscal year is July 1 – June 30. Kris moved to transfer \$25,000 to the SWAT Special Fund from SWAT STAR Ohio. Ron seconded. Motion carried. Roll Call: Lee - yes, Kris- yes, Dylan - yes, Bernie - yes, Ron - yes.

Following discussion on the QuickBooks reports, the journal entry needs a more complete description. Dylan moved to file the treasurer's report. Bernie seconded. Motion carried. Roll Call: Lee - yes, Kris- yes, Dylan - yes, Bernie - yes, Ron - yes.

Jim presented four completed ditch projects for payment totaling \$50,425.66 with the bills to be paid. Six potential ditch projects need assessments.

Jim presented the 2021 budget estimate. Ron moved to approve submitting the estimate to the Board of County Commissioners. Bernie seconded. Motion carried. Roll Call: Lee - yes, Kris- yes, Dylan - yes, Bernie - yes, Ron - yes.

Jim presented Letter of Agreement with Radel, Smith & Associates for acceptance. The Wood County prosecutor reviewed and approved with a \$5,500 annual expense limit. Ron moved to sign the agreement. Bernie seconded. Motion carried. Roll Call: Lee - yes, Kris- yes, Dylan - yes, Bernie - yes, Ron - yes.

Jim reported that letters and emails were sent to current H2Ohio producers with agreements. The letter explained the changes in the program due to budget cuts from the COVID-19 impact. A new application with any changes will need signed and returned to the district office by July 31. The ODA deadline for completed applications is August 14.

Jim presented the district's semi-annual SB 299 report submitted to ODA. (attached)

Jim reviewed his board report. (attached)

Becky reviewed the activity report. (attached) Andrea in Ottawa county is helping with CRP.

Becky reported that NRCS is back to maximum teleworking. Staff is occasionally in the office to use printers, etc.

Jeremy reported that a manure storage building is complete. He is working on topographic surveys for tile design for producers. He has already utilized the new survey equipment.

Jeremy noted that he would like guidance from ODA on design work for H2Ohio collector mains and drainage structures.

Jeremy reviewed his board report. (attached)

Julie reported that the completed statements of candidacy and the district supervisor candidate submission forms were submitted Monday, July 13. The 2020 candidates are Matthew Davis, Logan Riker-Chamberlain, and Brian Stickel. The election period including absentee and in-person voting, will run July 29 through September 10, 2020.

Julie requested approval to purchase the traditional monthly planners for 2021. Kris moved to approve the purchase of 200 planners. Bernie seconded. Motion carried. Roll Call: Lee - yes, Kris- yes, Dylan - yes, Bernie - yes, Ron - yes.

Julie presented a request from a LE CREP agreement holder to cancel the remaining two years on the agreement. Dylan moved to approve the request. Bernie seconded. Motion carried. Roll Call: Lee - yes, Kris- yes, Dylan - yes, Bernie - yes, Ron - yes. Julie will send the reimbursement request letter.

Julie presented a list of five new LE CREP agreements for board signatures. Kris moved to approve. Dylan seconded. Motion carried. Roll Call: Lee - yes, Kris- yes, Dylan - yes, Bernie - yes, Ron - yes.

Julie reported that the Northwest Ohio Soil and Water Conservation District Educators created a DIY Jr. Conservationist Program. The registration is hosted through Lucas SWCD with each SWCD managing the registrations. Julie requested that the Wood SWCD offer a free t-shirt to the first 20 Wood County kids completing the program. Each t-shirt is to cost \$10. Kris moved to approve the free t-shirts. Dylan seconded. Motion carried. Roll Call: Lee - yes, Kris- yes, Dylan - yes, Bernie - yes, Ron - yes.

Julie reviewed her board report. (attached)

Beth reported that the TMACOG notified her of the documents still needed from producers to complete the outstanding contracts.

Beth reported that the H2Ohio application letters were mailed.

Beth reported that she and Abby responded to a manure complaint. No violation found. Division of Livestock Environmental Permitting oversees the follow up.

Beth volunteered to be the point person in the office for H2Ohio.

Beth reviewed her board report. (attached)

Abby reported that Stephanie Conway with Bowling Green FFA requested display materials for the FFA area at the Wood County Fair.

Abby reviewed her board report. (attached)

Lee asked Abby to be the point person in the office for the Henry Wood Sportsmans Alliance.

Beth Anne submitted her activity report. (attached) Jeremy noted that she has an INE coming up. Jim noted that she has been in the office the past couple of weeks working on CNMPs.

Two Minute Drill:

Bernie: Helping with the FFA displays for the fair

Jim: Invitation to Cade's high school graduation party on Saturday, July 25. Drive thru if you are not comfortable with gathering in a group.

Ron: Noted two thoughts as he listened to reports. Waiting on ODA needs addressed, and the lack of education opportunities needs addressed.

Lee: Requested more communication from staff in preparing for board meetings. Additional staff may be needed to fill in the gaps of job duties. Jim is to prepare/revise the H2Ohio job description.

Kris moved to approve the bills to be paid, sign the minutes, and the financial reports. Five district bills totaling \$27,867.27; four ditch payments totaling \$50,425.66; seven Special Fund bills totaling \$2,466.63. Bernie seconded. Motion carried. Roll call: Lee-yes, Ron-yes, Kris-yes, Dylan- yes, Bernie-yes.

The next regular board meeting will be Friday, August 21, 2020 at 8:00 AM via Zoom and in office.

Being no further business, Dylan moved to adjourn the meeting. Bernie seconded. Motion carried. Roll call: Lee-yes, Ron-yes, Kris-yes, Dylan-yes, Bernie-yes. Meeting adjourned at 10:47 AM.

Respectfully submitted by Julie Lause, _____.

Lee E. Sundermeier, Chairman

Ron Snyder, Secretary