

**WOOD SOIL & WATER CONSERVATION DISTRICT
1616 EAST WOOSTER STREET, SUITE 32
BOWLING GREEN, OH 43402**

**REGULAR BOARD MEETING
January 21, 2020**

Dylan Baer and Lee E. Sundermeier were sworn into office by Wood County Commissioner Dr. Theodore Bowlus prior to the regular meeting called to order.

The meeting was called to order at 8:02 AM by Chairman, Lee E. Sundermeier.

ATTENDANCE

Board of Supervisors

Lee E. Sundermeier, Chairman – Present
Bernard Scott, Vice-Chairman– Present
Kris Swartz, Fiscal Agent – Present
Ron Snyder, Secretary - Present
Dylan Baer, Member-Present

NRCS Staff

Becky Duncan – Present
Kelly Copeland – Absent
Chris Corgan - Absent

SWCD Staff

Jim Carter – Present
Nicki Kale – Present
Jeremy Gerwin – Present
Beth Landers – Present
Julie Lause - Present
Abby Wensink – Present

Bernie moved to approve the agenda. Dylan seconded. Motion carried.

Correspondence was shared. Staff calendar was reviewed. Lee noted that the February regular board meeting is Friday, February, 21. Corrected from February 14. He also noted that today is Nicki's last attendance to a board meeting.

Kris moved to file the special board meeting minutes from January 8, 2020. Dylan seconded. Motion carried.

Bernie move to file regular meeting minutes. Kris seconded. Motion carried.

The December treasurer's report was reviewed. The following balances were presented as of December 31, 2019. District Checking account \$187,768.29, District STAR Ohio \$221,415.23, Special Fund \$193,716.52 and Ditch Account \$204,173.82. Nicki recommended a transfer of \$150,000 from the district checking account to STAR Ohio. Kris moved to transfer funds. Bernie seconded. Motion carried. Nicki noted that the technical assistant dollars in the district fund are available for district use.

Dylan moved to combine the funds of Ag-Venture and the district ATV Tour. Kris seconded. Motion carried.

Bernie moved to file the December treasurer's report. Dylan seconded. Motion carried.

Nicki reported that the district Policy & Standard Operating Procedure was sent to staff and supervisors for review. Updating is needed and it will be presented at the next regular board meeting.

Nicki reported that Jeremy will have access to the SAM registry through his NRCS permissions to submit the SWAT grant funds request. The change in the request process through the specific software limits who can request the funds. A signature is need to permit Jeremy to submit documentation and request SWAT funds.

Nicki reported that the office space rent will increase in May and with the lease agreement extended through August 31, 2022. Kris moved to continue the lease with MECCA at the increased rate. Dylan seconded. Motion carried.

Nicki requested a signature and approval for the 2020 Budget Appropriations. Bernie moved to approve appropriations. Dylan seconded. Motion carried.

Nicki requested leave February 6-February 21, 2020.

Jim Carter reported that CTC is March 3-4, 2020 in Ada. Kris moved to approve registration fees for supervisors and staff to attend. Dylan seconded. Motion carried.

Jim reported that a H2Ohio review meeting is being held today. Lee reported that Jim will be the lead contact for the H2Ohio initiative. Jim, Abby, and Ron will be attending No-Till on the Plains January 27- 30. Jeremy, Beth, and Julie will attend the H2Ohio information Area meeting January 29.

Jim reported that he has a landowner ditch meeting for the Elwin Dunipace ditch project.

Jim reported that he recommends that the Cloverdale Rd ditch project be petitioned due to the long delay in the commitment and collection of the funds.

Jim reported that Carter Rd ditch tile is marked to begin work.

Becky reviewed the activity handout. EQIP field checks are nearly complete. Paperwork from producers is still needed.

Dylan moved to accept two SB299 small grains and two hay buffer agreements. Bernie seconded. Motion carried.

Jeremy reviewed his board report. (attached)

Julie reported that a nominating committee for elections needs established. Members will be considered for the next regular board meeting. The terms for Bernie and Ron are ending this year.

Julie requested signatures on the district inventory and the disposal for the laptop donated to Nicki's church.

Julie reported that the tree sale deadline is February 28. A tree workshop is scheduled for February 11 at AIF. Sam Kaiser, ODNR service forester is the presenter.

Julie reported that the fish sale pick-up is April 28. A pond clinic is to be determined. The Champion/Exhibition Barn at the fairgrounds is reserved for the tree packing and fish pick-up.

Julie reported that Henry-Wood Sportmans Alliance sent a letter of request for donations. Kris moved to approve a donation. Discussion was held. No second on the motion was made.

Julie reported that the OFSWCD partnership meeting is February 23-25. A rough draft of sessions was released. Kris moved to approve registration and lodging for staff and supervisors to attend.

Julie reported that the newsletter should go out this week.

Julie reviewed her board report.

Beth requested approval for online communication training. Bernie moved to approve. Dylan seconded. Motion carried.

Beth reviewed her board report.

Abby requested approval to send H2Ohio postcards to the Wood County CAUV mailing list. Approximately 2,700 address. Kris noted that they would need to be send by Friday in order for producers to receive the information in time. Bernie moved to approve sending the postcard. Dylan seconded. Motion carried.

Abby requested clarification on continuing the district education programs with Nicki's retirement and the Education Coordinator position eliminated. The staff will continue with the current education programs scheduled and adjustment will be made as the H2Ohio program is released.

Abby reviewed her board report. Ron commented that he likes the new report. It gives a good representation of daily activities.

Lee explained the two minute drill added to the agenda. This give those at the table an opportunity to bring attention to concerns, questions, or events for the good of staff and supervisors.

Kris: Attended the Kiwanis meeting with Director Polanda as the guest speaker; gave a presentation in Fulton County; stressed the importance of daily reporting in Beehive.

Bernie: noted that Angie Bradford, director of food service for Wood County Committee on Aging was contacted by ODA regarding senior citizen food sources.

Dylan: Thanked the board and staff for being welcoming and helping with the new position.

Lee: Noted that this is Nicki's last board meeting attendance before her retirement.

Kris moved to approve the bills to be paid, sign the minutes, and the financial report. Dylan seconded. Motion carried.

Kris moved to go into Executive Session at 9:44 AM for a personnel. Bernie seconded. Motion carried. Roll call was taken: Dylan – yes, Lee – yes, Bernie – yes, Kris – yes, Ron – yes.

Lee called the regular meeting back to order at 10:56 AM. Kris moved to approve the 2020 salary schedule with the 3% COLA adjustment approved by the Wood County Board of Commissioners for county employees. (attached)

Bernie moved to approve holding regular meeting of the board of supervisors the third Friday of the month at 8:00 AM at the Wood SWCD district office. Dylan seconded. Motion carried.

Lee noted that he will arrange to meet with Jim for his review.

The next regular board meeting will be Friday, February 21, 2020 at 8:00 AM.

Being no further business, Bernie moved to adjourn the meeting. Dylan seconded. Motion carried. Meeting adjourned at 11:01 AM.

Respectfully submitted by Julie Lause, _____.

Lee E. Sundermeier, Chairman

Ron Snyder, Secretary