

**WOOD SOIL & WATER CONSERVATION DISTRICT
1616 EAST WOOSTER STREET, SUITE 32
BOWLING GREEN, OH 43402**

**REGULAR BOARD MEETING
January 18, 2019**

The meeting was called to order at 8:06 AM by Chairman, Ron Snyder.

ATTENDANCE

Board of Supervisors

Ron Snyder, Chairman – Present
Lee Sundermeier, Vice-Chairman– Present
Kris Swartz, Fiscal Agent – Present
Bernard Scott, Secretary–Present
Dennis Ferrell, Member-Absent

NRCS Staff

Becky Duncan – Present
Kelly Copeland – Absent
Chris Corgan - Absent

SWCD Staff

Jim Carter – Present
Nicki Kale – Present
Jeremy Gerwin – Present
Beth Landers – Present
Julie Lause - Present
Abby Wensink – Present
Meagan Grammer - Present

Kris Swartz was sworn into office by Commissioner Doris Herringshaw prior to the board meeting called to order.

Bernie moved to approve the agenda. Lee seconded. Motion carried. Staff calendar was reviewed. No correspondence to share.

Bernie moved to file the December regular meeting minutes. Lee seconded. Motion carried.

The December treasurer's report was reviewed. The following balances were presented as of December 31, 2018. District Checking account \$50,468.87, District STAR Ohio \$136,786.60, Special Fund \$205,862.03 and Ditch Account \$104,377.31. Lee moved to file the December treasurer's report. Bernie seconded. Motion carried.

Beth reported on a potential 319 grant opportunity collaborating with the Kevin Laughlin at the Wood county Engineer's office for a project on the Packer Creek. (attached) Jeremy reported that he and Jim attended a town hall meeting in Genoa to discuss maintenance on the Packer Creek. The project will need petitioned. Discussion was held on the possible work and mileage of the project. Kris move to approve moving forward with the application. Lee seconded. Motion carried.

Nicki reported that the 2019 appropriations from the Board of Commissioners remain the same as 2018. Lee moved to approve the 2019 appropriations. Bernie seconded. Motion carried.

Nicki reported that she received a response from the Assistant Prosecutor. Reviewed fiscal obligations with large amount of comp time per employee. Kris moved to approve allowing 80 hours of maximum compensation time in the district policy. Lee seconded. Motion carried.

Bernie moved to approve \$500 for the Ohio Envirothon Don Rehl Memorial Fund. Lee seconded. Motion carried.

Lee moved to approve Nicki's request for leave February 8-22. Kris seconded. Motion carried.

Nicki and Jim reported on the conference call regarding the used and reporting of funds from SB 299. It is open ended in how to spend the first round of funds - \$60,000. A reporting form will be provided. Specific programs will be released later in the year. Ed Crawford is the contact person.

Becky presented the new reporting format. (attached) Field checks are complete.

Becky reported that a Soil Health Workshop for Ottawa, Sandusky, and Wood counties at Old Zim's is February 28. The Lake Erie Forum hosted by Ottawa SWCD is March 21.

Jeremy reported that the 5% engineering checks are complete. No issues with plans. Six notes need more detail.

Jeremy reported that the concrete pour for the manure storage building was done a couple of weeks ago.

Julie reported that the registration is open for the annual partnership meeting February 24, 25, 26. A legislative reception will be held at the statehouse on Tuesday evening. She will register and reserve hotels for those going.

Julie presented the inventory form for signature.

Julie requested members for the nominating committee. She will contact Jonathan Haines and Alan Sundermeier. Ron Snyder will serve on the committee.

Lee moved to approve the staff memberships to OASWCDE. Bernie seconded. Motion carried.

Lee moved to approve up to \$300 for sponsorship/advertising for the Henry Wood Sportsmans Alliance banquet. Bernie seconded. Motion carried. Julie will contact Laura regarding sponsorship options.

Abby reported on the No-till Conference in Indianapolis. Ron, Ed, Jim, and Abby attended. The breakout sessions were lacking.

Abby reported on the AIF annual meeting. Research is being done at the site. The committees and directors are actively seeking tenants for the additional space.

Abby reported that the staff discussed hosting a monthly ag breakfast the third Wednesday of the month. *Remind*, the free service to send text messages, is no longer offered to Verizon customers. Abby will look into other options to notify producers. No breakfast is scheduled for January. It will begin in February.

Abby requested suggestions for activities for Ag-Week, March 18. The board discussed having a one day event for the staff to plan.

Nicki noted that Abby is doing the cash basis report for 2018.

Meagan reviewed the activity handout. (attached) Meagan and Beth went out on a manure complaint but there was no violation. Nicki noted that Meagan is the point person for manure complaints.

Kris presented a draft resolution to reduce the number of directors serving on the OFSWCD board from five members to three members. Bernie moved to sponsor the resolution. Lee seconded. Motion carried.

Kris reported that Mindy Bankey accepted a position as assistant director with ODNR.

Kris reported that the new director for ODA is Dorothy Pelanda; assistant director is Tim Derickson.

Kris moved to approve the bills to be paid, sign the minutes, and the financial report. Lee seconded. Motion carried.

Kris moved to go into Executive Session at 10:01 AM for personnel evaluations. Lee seconded. Motion carried. Roll call was taken: Ron – yes, Kris – yes, Lee – yes, Bernie – yes, Kris – absent, Dennis – absent.

Kris exited at 10:51 AM.

Ron called the meeting to order at 11:30 AM. Lee moved to approve the 2019 salary schedule for staff. Bernie seconded. Motion carried. Roll call was taken: Ron – yes, Lee – yes, Bernie – yes, Dennis – absent.

No action was taken to approve job descriptions or complete evaluations for Jim and Nicki.

The next regular board meeting will be Friday, February 15, 2019 at 8:00 AM.

Being no further business, Lee moved to adjourn the meeting. Bernie seconded. Motion carried. Meeting adjourned at 11:34 AM. Ron – yes, Lee – yes, Bernie – yes, Kris – absent, Dennis – absent.

Respectfully submitted by Julie Lause, _____.

Ron Snyder, Chairman

Bernie Scott, Secretary

DRAFT