

**WOOD SOIL & WATER CONSERVATION DISTRICT
1616 EAST WOOSTER STREET, SUITE 32
BOWLING GREEN, OH 43402**

**REGULAR BOARD MEETING
December 20, 2019**

The meeting was called to order at 8:00 AM by Chairman, Ron Snyder.

ATTENDANCE

Board of Supervisors

Ron Snyder, Chairman – Present
Lee Sundermeier, Vice-Chairman– Present
Kris Swartz, Fiscal Agent – Present
Bernard Scott, Secretary–Present
Dennis Ferrell, Member-Present

NRCS Staff

Becky Duncan – Present
Kelly Copeland – Present
Chris Corgan - Absent
Cheryl Rice - Absent

SWCD Staff

Jim Carter – Absent
Nicki Kale – Present
Jeremy Gerwin – Present
Beth Landers – Present
Julie Lause - Present
Abby Wensink – Present
Meagan Grammer – Present

Guest

Jeff Ankney – Program Specialist

Jeremy requested to be moved up on the agenda.

Kris requested to go into Executive Session first as he needed to leave at 8:15 AM.

Dennis moved to approve the agenda. Lee seconded. Motion carried.

Ron moved to go into Executive Session at 8:01 AM for a personnel. Kris seconded. Motion carried. Roll call was taken:
Dennis – yes, Lee – yes, Bernie – yes, Kris – yes, Ron – yes.

Kris exited at 8:15 AM.

Ron called the regular meeting to order at 9:30 AM.

Correspondence was shared. Staff calendar was reviewed. Jeff noted that the new board member training is January 9 at the Findlay Division of Wildlife.

Bernie moved to file the regular meeting minutes. Dennis seconded. Motion carried.

The November treasurer’s report was reviewed. The following balances were presented as of November 30, 2019. District Checking account \$193,039.55, District STAR Ohio \$221,068.54, Special Fund \$214,959.22 and Ditch Account \$208,631.41. Dennis moved to file the November treasurer’s report. Bernie seconded. Roll call was taken: Dennis – yes, Bernie – yes, Ron- yes, Lee – abstain, Kris – absent. Motion carried.

Nicki presented the 2020 district operating budget. Included is the \$40,000 for the district Prevent Plant Cover Crop program.

Jim reported the Wood County Township Trustees vendor fair is Friday, January 10.

Jim reported that eight BMPs will be the focus in Wood County for H2Ohio. Producer must have an NMP approved by the SWCD board of supervisors to proceed with additional practices. Producer and partner informational meetings will be held the first of the new year.

Jeff reported that face to face meetings with participants in H2Ohio will be held each year to emphasize the soil health and water quality. Subcommittees will meet to set goals.

Jeff reported that the H2Ohio program is watershed wide. However, producers will sign up in one county.

Jeff reported that H2Ohio will roll out in January with signup beginning in February.

Jim reported that Mercer Rd Ditch #1954 is still in collection. Carter Rd Ditch is to begin cleaning. Two new projects are in the planning stages with meeting in January.

Jim reported that Co. Ditch #1959 is completed for payment. Leveling is to be done as weather permits.

Becky reviewed the activity handout. (attached)

Becky reported that there is one new EQIP contract. One storage manure storage facility is complete.

Jeremy reported that the last NRP agreement is complete. Dennis moved to approved payment. Lee seconded. Motion carried.

Jeremy reported that two SB299 small grains applications were submitted and one hay buffer. Lee moved to approve the agreements. Bernie seconded. Motion carried.

Jeremy reported that he continues to survey. He is survey collector mains as they are installed. Surveying drainage structures for Beth's grants.

Dennis moved to approve OASWCDE memberships for five staff members. Bernie seconded. Motion carried.

Beth reported that she is working to get missing paperwork from producers in order to get them paid for practices they've completed.

Beth reported that she is working to update the Packer Creek NPS-IS and to prepare the in-channel phosphorous capture project for a potential Conservation Innovation Grant, which has been delayed somewhat by other project obligations in the county engineer's office.

Beth reported that building a regional group of collaborators to develop a plan to continue outreach to women non-operator landowners is needed.

Abby reported that CAP was awarded the National Wildlife Federation Cover Crop Champion grant – small groups or one-on-one meetings for cover crop discussions and promotions.

Abby reported that 4,631.4 acres are enrolled in the district Prevent Plant Cover Crop program. 2,405 acres are being held, and 690 acres were cancelled.

Abby reported the 2020 dates for the farmer meetings at BW3 – January 29, February 26, March 25, June 24, August 26, September 30.

Abby reported that she was asked if the district had a lending deposit or policy for use of the Soil Your Undies. It was decided that none is needed at this time. Districts and organizations are welcome to use the materials at the staff's discretion.

Meagan reviewed the activity handout. (attached) Lee moved to sign the updated CNMP. Dennis seconded. Motion carried.

Meagan reported that Sandusky SWCD has 3,000 acres enrolled in a Prevent Plant Cover Crop program.

Bernie moved to approve the bills to be paid with the change in OASWCDE membership dues from six staff to five staff members, sign the minutes, and the financial report. Dennis seconded. Motion carried.

Ron accepted the resignation of Meagan Grammer as the Nutrient Management Technician and the pending Wood SWCD District Administrator effective immediately. Dennis moved to approve the resignation. Lee seconded. Motion carried.

Lee moved to approve posting the District Administrator position. Dennis seconded. Motion carried. The staff is to work with Jeff on the job description for the new District Administrator for the Wood SWCD.

Ron presented a draft of the new staff reporting format for board meetings. It will be used monthly for board meetings and for staff performance based reviews and to begin December 23, 2019. The staff report is to be sent monthly with the board packet. Lee moved that the presented draft staff reporting board report be implemented immediately. Dennis seconded. Motion carried.

On behalf of the staff and board members, Ron thanked Dennis for his years of service to the district board.

Dennis moved to reorganize the Board of Supervisors for 2020. Lee seconded. Motion carried. Chair – Lee, Vice Chair – Bernie, Fiscal Agent – Kris, Secretary – Dylan, Member – Ron.

The next regular board meeting will be Friday, January 17, 2020 at 8:00 AM.

Being no further business, Bernie moved to adjourn the meeting. Lee seconded. Motion carried. Meeting adjourned at 11:05 AM.

Respectfully submitted by Julie Lause, _____.

Ron Snyder, Chairman

Bernie Scott, Secretary