

## VACANCY ANNOUNCEMENT

**Position:** Western Lake Erie Basin (WLEB) Conservationist

**Location:** This position is offered by the WOOD Soil and Water Conservation District 1616 East Wooster Street, Box 32, Bowling Green, OH 43402. It is a full time permanent position, subject to a probationary period. The position will be under the administrative supervision of the WOOD SWCD Board of Supervisors and the day to day supervision of the District Program Administrator. Work time will be divided between Wood, Lucas, Ottawa and Sandusky Counties.

The position will include surveying, field work, laying out practices, construction checks, design, conservation planning, participation in NRCS customer toolkit, and the Technician Development Program with ODNR, direction from the District Conservationist, other duties as assigned.

This position is being funded under a federal grant program for a two year period.

Applicants should have background in natural resource management, conservation practices, knowledge, experience or training in resource management and conservation practices, environmental science and agriculture with a minimum of an associates degree or an equivalent combination of training and experience.

**Computer Requirements:**

Microsoft Office (Word, Excel, PowerPoint, any knowledge in ARC GIS or CAD programs would be helpful)

**Administrative Requirements:**

Self-motivation, organizational skills, take direction from others, oral and written communication, ability to work with landowners and general public, team leadership and positive attitude and create a favorable image of the District while accomplishing the required tasks.

The position will require extensive field work and the ability to traverse uneven terrain by foot. The job may include in work in inclement weather. A valid Ohio drivers license and the ability to obtain drive other car insurance will be required. Applicants selected for an interview will be contacted by phone no later than July 29<sup>th</sup>. Background checks will be conducted and aptitude test could be administered.

Starting salary will be commensurate with qualifications and experience. Benefits include health insurance, Medicare, Ohio Public Employees Retirement System, vacation and sick leave. The intended start date will be September 1, 2010.

All programs, services and activities of the WOOD Soil and Water Conservation District and the USDA Natural Resources Conservation Service are offered on a nondiscriminatory basis without regard to race, religion, color, national origin, sex, age, marital status or handicap.

Applicants should provide a resume, two non-family references and a cover letter indicating why you are interested in the position, along with a completed job application. The above must be received no later than 4:00 pm, July 23, 2010 at the following location WOOD SWCD, 1616 East Wooster Street, Box 32, Bowling Green, Ohio 43402. Questions can be directed to Jim Carter at jimcarter@woodswcd.com or call 419-354-5517. Fax is 419-354-7923. Visit [www.woodswcd.com](http://www.woodswcd.com) for job application and more info.